
POSITION DESCRIPTION



Board Member (Volunteer) Australian Refugee Association

The Australian Refugee Association Inc. (ARA) is a community-based organisation in Adelaide providing settlement, migration and other appropriate assistance to refugees, migrants and other people of concern since 1975.

ARA promotes a holistic approach to the needs of refugees and sees the final goal of settlement as full participation in the social, economic, cultural and political life of Australia while maintaining security of personal, family and community identity.

KEY RESPONSIBILITIES

As a Board member you will be responsible for:

- Setting the strategic direction and providing leadership to the organisation
- Monitoring organisational performance against its purpose and strategic plan
- Ensuring financial and legal compliance

PERSONAL CRITERIA

ARA welcomes expressions of interests from committed and enthusiastic candidates with experience in one or more of the following:

- Refugee/Asylum Seeker/Migrant lived experience
- Business acumen,
- Legal experience,
- Marketing or PR experience,
- Financial experience,
- Board/Governance experience
- Government sector experience/influence,
- Human resources experience,
- Relevant/direct sector experience

TERM OF APPOINTMENT

Appointments to the Board of ARA are made for an initial term of two years.

MEETINGS AND TIME COMMITMENT

The Board meets on a bimonthly basis on Wednesday evening for approximately 2 hours. Occasional weekend commitments will be required for Strategic Planning sessions.

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EXPRESSION OF INTEREST PROCESS

If you are interested in joining the Board of ARA, please provide a covering letter addressing the criteria sought, along with your resume and the contact details of two referees. Please address your letter to the Chairperson, Australian Refugee Association and email to CEO@ausref.net

Expressions of interest will be reviewed and considered when a vacancy becomes available and based on an assessment of skills needed for the Board.

All applications will be treated in strictest confidence.

ARA is committed to ensuring that our Board is representative of the community we live and work in. We welcome applications from candidates from a diverse range of gender, age and cultural backgrounds. We strongly encourage expressions of interest from people with lived experience as a refugee, asylum seeker or migrant.

In accordance with ARA's Constitution, Board members must be financial members of the organisation.